

ROUTINE REPLY, ENDORSEMENT, TRANSMITTAL OR INFORMATION SHEET

OPNAV 5216/158 (Rev. 7-78)
SN 0107-LF-052-1691A WINDOW ENVELOPE MAY BE USED
Formerly NAVEXOS 3789CLASSIFICATION (UNCLASSIFIED when
detached from enclosures, unless otherwise
indicated)

FROM (Show telephone number in addition to address)

Frank Klander, NORTHNAFACENCOM, Code 1421
SUBJECT

DATE

July 29, 1991

SERIAL OR FILE NO.

Draft RI Work Plan for NWIRP Bethpage, NY

TO: New York State Department of Health

2 University Place

Room 205

Albany, NY 12233

Attn: Mr. Kim Mann

VIA: Bureau of Environmental Exposure Investigation

ENDORSEMENT ON

☒ FORWARDED ☐ RETURNED ☐ FOLLOW-UP, OR TRACER ☐ REQUEST ☐ SUBMIT ☐ CERTIFY ☐ MAIL ☐ FILE

GENERAL ADMINISTRATION

FOR APPROPRIATE ACTION

UNDER YOUR COGNIZANCE

INFORMATION

APPROVAL RECOMMENDED

☐ YES ☐ NO☐ APPROVED ☐ DISAPPROVED

COMMENT AND/OR CONCURRENCE

CONCUR

LOANED, RETURN BY:

SIGN RECEIPT & RETURN

REPLY TO THE ABOVE BY:

REFERENCE NOT RECEIVED

SUBJECT DOCUMENT FORWARDED TO:

SUBJECT DOCUMENT RETURNED FOR:

SUBJECT DOCUMENT HAS BEEN
REQUESTED, AND WILL BE
FORWARDED WHEN RECEIVEDCOPY OF THIS CORRESPONDENCE
WITH YOUR REPLY

ENCLOSURE NOT RECEIVED

ENCLOSURE FORWARDED AS REQUESTED

ENCLOSURE RETURNED FOR
CORRECTION AS INDICATED

CORRECTED ENCLOSURE AS REQUESTED

REMOVE FROM DISTRIBUTION LIST

REDUCE DISTRIBUTION AMOUNT TO:

CONTRACT ADMINISTRATION

NAME & LOCATION OF SUPPLIER
OF SUBJECT ITEMS

SUBCONTRACT NO. OF SUBJECT ITEM

APPROPRIATION SYMBOL, SUBHEAD,
AND CHARGEABLE ACTIVITY

SHIPPING AT GOVERNMENT EXPENSE

☐ YES ☐ NOA CERTIFICATE, VICE BILL
OF LADINGCOPIES OF CHANGE ORDERS,
AMENDMENT OR MODIFICATION

CHANGE NOTICE TO SUPPLIER

STATUS OF MATERIAL ON
PURCHASE DOCUMENT

PERSONNEL

REPORTED TO THIS COMMAND:

DETACHED FROM THIS COMMAND

OTHER

REMARKS (Continue on reverse)

Mr. Mann - per my phonecon w/ Mr. Barnes (NYSDEC)
on 29 July 91, I am forwarding one copy of
the subject Work Plan for your review and
comment.

SIGNATURE & TITLE

Frank Klander, Remedial Project Manager

COPY TO:

CLASSIFICATION (UNCLASSIFIED when
detached from enclosures, unless otherwise
indicated)